

Estonian Academy of Music and Theatre

Requirements and formatting rules for written academic work (Appendices 1 and 2)

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Appendix 1.

The types of written work of the Estonian Academy of Music and Theatre (as at January 1, 2015)

The prerequisite for all levels is to successfully pass either the subject Fundamentals of Research Methods or Practice Based Research Methods in Arts.

I Master's studies

Music curricula

a) Final Research Paper (the final paper of the interpreter or composer without the pedagogical specialty)

volume – a minimum of 15 pages, i.e. ca 27,000 character spaces

b) Pedagogical Final Research Paper (the final paper of a performer or composer with a pedagogical specialty)

volume – a minimum of 15 pages, i.e. ca 27,000 character spaces

c) Management specialties Final Research Paper

volume – a minimum of 15 pages, i.e. ca 27,000 character spaces

d) Master's students in traditional music follow the joint study programme of the Estonian Academy of Music and Theatre and the University of Tartu Viljandi Culture Academy.

The type of the paper is either 'The written part of the Creative Master's Exam' or 'Master's thesis' (researchers).

Total volume excludes Appendices.

The studies conclude with a Master's exam or defence of the Master's thesis.

Institute of Interpretation Pedagogy

Pedagogical Final Research Paper

Volume – a minimum of 25 pages, i.e. ca 45,000 character spaces

The studies conclude with a Final Research Paper at the presence of the Master's student.

The Cultural Management specialty (in English)

Master's thesis (in English)

Volume – two author's quires, i.e. ca 80,000 character spaces

Theatre specialties

Master's thesis

Volume – 25 pages, i.e. ca 45,000 character spaces

The studies conclude with a public defence of the Master's thesis.

Musicology

Master's thesis

Volume – two author's quires, i.e. ca 80,000 character spaces

The studies conclude with a public defence of the thesis.

Music Pedagogy

Master's thesis

Volume – two author's quires, i.e. ca 80,000 character spaces

The studies conclude with a public defence of the thesis.

More on the regulations of Master's studies: [Conditions and procedures for graduating the Bachelor's and Master's programme and defending degrees at the Estonian Academy of Music and Theatre](#).

II Doctoral Studies

Unlike Master's level papers, neither the department or the institute is marked on the Title page, only the educational institution.

Creative branch

Volume – ca 80,000–100,000 character spaces

Type: A thesis submitted in partial fulfilment of the requirements for the degree of Doctor of Philosophy (music)

Academic branch

Volume (depending on the field) – 160,000–450,000 character spaces

Type: Dissertation in Musicology/Music Theory, etc.

More on the regulations of Doctoral studies:

[The Organization of Doctoral Studies](#)

Appendix 2.

Organising the writing of Final Research Papers at Master's level

1. Organising

Master's students work in groups. The writing starts after successfully passing the Fundamentals of Research Methods (MTX255) course and continues in final thesis seminars and work with an individual supervisor. The supervisor of the seminar group is usually the supervisor of all theses. In addition to the seminar there are individual supervision lessons (10 lessons) conducted by the supervisor of the group or occasionally another supervisor (depending on the topic).

The Department of Musicology is responsible for organising the thesis writing by interpreters and composers. The teachers of the Institute of Interpretation Pedagogy supervise the thesis of their Master's students and the pedagogical Final Research Papers by interpreters. The pedagogical papers by composers and choral conductors are supervised by the teachers of the Department of Musicology.

Final Research Paper Seminars are conducted once a week. As these are directly linked with the writing and discussion of the paper, it is mandatory to attend and actively participate in at least eight seminars (reading and discussing the papers of other's), your own paper must be presented on at least four occasions. If these conditions are not fulfilled (incl. defending the draft of the paper at the seminar) the Master's student will not pass the seminar and will have to take the subject again in the following year.

2. Final Research Paper

The volume of the Final Research Paper is 15 pages (ca 27,000 character spaces), with line spacing 1.5. This also applies to the pedagogical paper by interpreters and composers. The Final Research Paper for the specialty of Interpretation Pedagogy is 25 pages, i.e. ca 45,000 character spaces. The Fundamentals of Research Methods course (MTX255) will give Master's students an overview of the rules of formatting.

As the paper is of limited size it is recommended that the scale of the topic is restricted.

For foreign Master's students a referative essay can also be considered providing the student doesn't possess the ability to write a research paper.

3. Final Research Paper Exam

The Final Research Paper must be completed during the appointed semester. The paper must be presented at seminars on at least four occasions and the draft completed by the penultimate week of classroom work (second week of December or first week of May), prior to the defence seminar (attended by fellow seminar students and the supervisor of the group). This criteria must be met in order to pass. After this final corrections are made. **The final version of the paper must be submitted with the written recommendation of the supervisor of**

the seminar and the individual supervisor, to allow the thesis to be defended by the date determined by the Department of Musicology or the Institute of Interpretation Pedagogy. Two spiral or comb bound copies must be submitted. The Final Research Paper exam takes place during the Winter (or Spring) exam session.

The exam is not public. The exam is organised by the respective committee who then grade it after discussing it with each other. At the Institute of Interpretation Pedagogy, the Department of Cultural Management and at the Drama School the oral exam takes place in the form of a defence.

4. Defence of Pedagogical Final Research Papers in the Interpretation Pedagogy specialty

The pedagogical final paper must be presented at the seminar at least four times during the semester. The paper's draft must be completed by the penultimate week of classroom work (second week of December or first week of May), prior to the defence seminar (attended by fellow seminar students and the supervisor of the group). After this final corrections are made. **The final version of the paper must be submitted with the written recommendation of the supervisor of the seminar and the individual supervisor, to allow the thesis to be defended by the date determined by the Department of Musicology or the Institute of Interpretation Pedagogy.** Two spiral or comb bound copies must be submitted and the cover before Title page has to be clear (transparent). The Final Research Paper exam takes place during the Winter (or Spring) exam session. There is more on the defending procedures in next chapter.

5. Defence of written work

The defence consists of the following components: the report by the defender (introducing the topic, problem, objective, method, materials, contents and research results), the opponents challenges and questions, the debate between the opponent and defender (in the case of two opponents a further challenge and debate), the general debate between those participating and the defender, the defender's final word.

Read more on the organisation and rules of Master's and Doctoral theses:

[Statutes and Regulations](#)

6. Final theses archived

Master's and Doctoral theses are usually stored at the library and archive of the Estonian Academy of Music and Theatre and the Master's theses of the Drama School in their own library. Final papers of the pedagogical and management specialties are stored with the respective departments, all other final theses are stored at the archive of the Department of Musicology.