

THE ELECTION REGULATIONS OF THE EAMT's STUDENT COUNCIL

1. GENERAL

- 1.1. The election regulations of the Student Council of the Estonian Academy of Music and Theatre (EAMT) regulates, how the elections are held, how many members are to be elected, how the candidates are presented, how the results are determined and implemented.
- 1.2. All students who are listed in EAMT's register of students have the right to vote.
- 1.3. The elections are held on democratic grounds and all votes are confidential.
- 1.4. Regular elections are announced by the Student Council and conducted by the election commission which is confirmed by the Student Council.
- 1.5. The Student Council will confirm the results with the majority of votes.

2. ELECTION COMMISSION

- 2.1. The election commission is put together by the Student Council at least 7 days before the beginning of the elections. The commission consists of 3 people. The Student Council might decide to add additional people to the commission, even if those people are not students of the EAMT. The members of the commission have to elect a president amongst themselves.
- 2.2. The list of the election commission's members is available in the office of the Student Council.
- 2.3. The function of the election commission is:
 - 2.3.1. to put together and verify the list of all the voters;
 - 2.3.2. to publish the election regulations on the Student Council's stand and on the official home page;
 - 2.3.3. to accept the candidates' applications and checking whether those applications meet the requirements of the election regulations;
 - 2.3.4. to organise the voting, to keep all the votes in total secrecy and to retain order on the site of the elections.
 - 2.3.5. to protocol the course of the elections, to determine and publish the results;

- 2.3.6.** to stay unprejudiced during its activity, to act on Estonia's legislation, EAMT's statute, the Student Council's statute, the election regulation and democratic grounds.
- 2.4.** EAMT will assist the election commission and share necessary data. At the commission's request EAMT is bound to respond and provide the necessary data within 3 work days beginning from the date of the request. The commission is obligated to report to the Student Council.

3. CANDIDATES

- 3.1.** Every student, who's application meets the regulations and deadlines, has the right to be set up for election.
- 3.2.** The candidate's application with the motivational letter has to be sent to the Student Council's e-mail address yesindus@ema.edu.ee latest 3 days before the start of the elections. The motivational letter includes the self-presentation and the candidate's election platform.
- 3.3.** The application that is sent to the Student Council's election commission needs to include the candidate's:
- 3.3.1.** first and last name, date of birth, main studies, year and a written consent to run for elections;
 - 3.3.2.** address, phone number, e-mail address;
- 3.4.** If the candidate's application doesn't meet the regulations, the commission is bound to notify the candidate within 2 work days to give him/her the chance to fix the mistakes. The new application has to be sent again latest 3 days before the start of the elections.
- 3.5.** All valid candidates will receive a number and will be published on the Student Council's stand and on the official homepage latest 3 days before the start of the elections
- 3.6.** All members of the Student Council who wish to run for a second tenure will present their applications latest 3 days before the elections. In that case their names are added to the general list of all the candidates.
- 3.7.** It is forbidden for a former member of the Student Council who was forced to resign in

the past to run for the elections again.

4. THE COURSE AND REGULATION OF THE ELECTIONS

- 4.1. The election commission will forward all the applications and the motivational letters to the EAMT's IT specialist who will publish them in the EAMT's studies-information-system (ÕIS).
- 4.2. After logging in the voter gets to choose up to 3 candidates. The voter will have to rank them according to priority and verify his/her choice electronically.
- 4.3. Confirmed votes are accessible for EAMT's IT specialist who will send the results to the election commission.
- 4.4. The ÕIS provides the voter with all the candidates' motivational letters.
- 4.5. An active agitation of the candidates is forbidden during the election period.
- 4.6. The election commission will present the results to the Student Council which will confirm them.
- 4.7. The members of the election commission will sign the election protocol. This protocol together with the documentation is preserved for at least 2 years.
- 4.8. The election commission will publish the results on the official homepage of the Student Council and on other channels latest 2 work days after the signing of the election protocol.
- 4.9. The first meeting of the new Student Council will take place within 3 weeks after the old Student Council has confirmed the results of the elections. The first meeting will be summoned by the election commission. The first meeting of the new Student Council is conducted by the president of the old Student Council (or his/her representative).
- 4.10. If a member who was elected on regular elections decides to resign, then his/her position is taken over by the first candidate, who wasn't elected.
- 4.11. The election commission can organise events to equally introduce the candidates during the week before the elections.

5. ADDITIONAL INSTRUCTIONS

- 5.1. The voters are entitled to information concerning the elections and the election regulations. Every student has to have the chance to vote. If the voter doesn't agree with

the results he/she has the right to file a complaint to the rector in compliance with this instruction.

- 5.2. If the candidate repeatedly violates the election regulations the election commission will cancel his/her candidacy.

6. NON-REGULAR ELECTIONS

- 6.1. Non-regular elections take place when:

- 6.1.1. it is decided by the Student Council with a $\frac{3}{4}$ majority of votes.

- 6.1.2. the council loses its capability to work according to its statute.

- 6.2. The regulations of non-regular elections are the same as the ones for regular elections. In case the council has lost its capability to work, it's the rector who will announce the elections and will put together an election commission.
- 6.3. The one who announces the non-regular elections will independently solve all problems that are not regulated by the election regulations.

7. IMPLEMENTING THE RESULTS

- 7.1. After publishing the results every student has the right to file a written and well explained complaint about the elections to the rector.
- 7.2. If the facts in the complaint are true and they had influenced the results of the elections directly then the new Student Council will not be confirmed. On the ground of the Student Council's decision there will be a re-voting which is organised by the old Student Council.
- 7.3. The Student Council will confirm the results and the new members if the filed complaint in 7.1 turns out to be unreasonable or if the re-voting was executed correctly.
- 7.4. The new Student Council will be summoned by the president of the election commission latest 14 days after confirming the results of the elections.
- 7.5. All questions that are not regulated by the election regulations are independently handled and solved by the election commission. A need for a pre-election is decided by the election commission.

8. RULES OF IMPLEMENTATION

- 8.1. This election regulation comes into force a day after the Student Council's made the

decision.

- 8.2.** This election regulation will annul the previous regulation which was confirmed on March 7th 2008.